



Patient Participation Group

- Website: www.meneagesurgery.com/ppg
- Email: ppg@meneagesurgery.com

Minutes of Meeting 23rd July 2014

		Actions
1	Present: Linda Granger LG, Sue Swift SS, Daniel Browning DB, Karen Ivey KI, Peter Kitchen PK	
2	Apologies: Noel Stuart, John Wherry, Margaret Fitter, Elizabeth Davis,	
3	Resignations: Elizabeth Davis	KI write letter of thanks
4	Agree previous minutes: 17 th June 2014, signed as true record	
5	Matters Arising: <ul style="list-style-type: none"> • Helston Hospital Fete – SS attended the fete, gave out information on the PPG and invited people to attend. Also able to speak with Steve Jenkin (CEO Peninsular Community Health) who was interested in the PPG and was invited to attend a PPG meeting in the future. • Letter to Clies, agreed, signed, to be posted. • Contact with Helston School, PPG to inform Karen Harvey of suitable future meeting dates • Agreement to amended updated PPG Terms of Reference 	KI post SS to inform KI send to DB for website
6	Update from the Practice: <ul style="list-style-type: none"> • LG has prepared an “Overview” for the first factsheet. DB t.o format information and reduce to A5 size. Further factsheets will follow. DB to bring to next meeting. • New Dr’s details need adding to the website • Tim Graham from ‘Heart Start’ visited the surgery and provided a window sticker to be displayed to tell people we have a Defibrillator in the surgery. Stored in the Nurses’ Room. • The Practice is aware of a couple of proposed housing developments around Helston which would increase the population. The Practice is staying informed and keen to look for opportunities. • PPG engagement is required to seek patient’s views on the 	LG to email to DB DB LG will send to DB LG to display

	sharing of patient data for direct patient care.	
7	Correspondence: none received	
8	AOB: <ul style="list-style-type: none"> • DB will provide details for PPG email address to KI & SS • PK noted that recent meetings are more positive 	DB
9	Dates of future meetings: Wednesday 20 th August 2014 6:30pm Wednesday 24 th September 2014 6:30pm Monday 3 rd November 2014 6:30pm New patients always welcome to attend	
10	Meeting closed 7:55pm	