

Meneage Street Surgery Patient Participation Group

Minutes of Meeting

Tuesday 17th June 2014

1	Present: Linda Grainger LG, Sue Swift SS, Daniel Browning DB, Karen Ivey KI, Val Oliver (Friends)	
2	Apologies: Elizabeth Davies, Noel Stuart, Trish Williams, Peter Kitchen, Margaret Fitter, John Wherry, Dee Devenish, Jennie Poole, Jane McInnes Text	
3	Agree previous minutes 13 th May 2014, signed as true record	
4	Matters arising <ul style="list-style-type: none"> • Fact sheet – currently on hold LG to send basic information to DB to get first factsheet ready • PPG Notice Board – no additional material at the moment, but request for space to be made available on the upstairs notice board. Banner may be required. 	LG DB LG DB
5	Update from the Practice <ul style="list-style-type: none"> • Letter received by Chair of PPG informing that NHS Kernow is recommissioning some 'non-complex' care. • The Practice are involved in tendering for some work. • GP Practices in Cornwall have formed a Community Interest Company who are offering support with the tendering process. • A lot of change at the moment and financial pressures. • The Practice continues to work on preventing unplanned admissions Thanks were given to Linda for keeping the PPG informed and updated.	
6	Helston Hospital Open Day SS contacted the Chair of Helston Hospital League of Friends, the Secretary would like to talk further about the PPG requesting a stall at the Open Day. SS to follow up.	SS
7	Proposed letter to The Clies Proposed letter to Anchor Housing, The Clies (next door) discussed. Letter from PPG requesting consideration of land adjacent being made into parking spaces. KI to amend and forward to SS	KI
8	Contact with Helston School SS contacted Karen Harvey at Helston School and asked to meet with her to discuss how we could work together. Proposal to invite a group of people including Karen Harvey, her manager, and some young people to a future meeting to find out what would be most useful. Meeting in the Autumn Term. SS to follow up.	SS

9	Review of Terms of Reference Discussion of proposed amendments. KI to amend and circulate for next meeting.	KI
10	AOB <ul style="list-style-type: none"> • Val ? attended the meeting who is Chair of the Friends of Meneage Street Surgery. She discussed the need to get more people involved in Friends fundraising activities as the same people are doing most of the work at the moment. DB offered website page for Friends. • DB raised the issue that PPG previously suggested opening the beginning of the meeting to potential new members. It was agreed that 15 minutes could be given to this at the beginning of each meeting. This needs to be publicised on website and PPG Board. 	DB
11	Dates of future meetings: Wednesday 23 rd July 2014 6:30pm Wednesday 20 th August 2014 6:30pm Wednesday 24 th September 2014 6:30pm	
12	Meeting closed 7:45pm	