



# Patient Participation Group

- Website: [www.meneagesurgery.com/ppg](http://www.meneagesurgery.com/ppg)
- Email: [ppg@meneagesurgery.com](mailto:ppg@meneagesurgery.com)

## Minutes of Meeting

14<sup>th</sup> September 2016

		Actions
1	<b>Present:</b> Linda Granger LG, Sue Swift SS, Karen Ivey KI, Daniel Browning DB, Tim Gratton-Kane TGK, Peter Kitchen PK	
2	<b>Apologies:</b> John Wherry JW	
3	<b>Agree previous minutes:</b> 20 <sup>th</sup> July 2016 signed as true record	
4	<b>Matters Arising:</b> <ul style="list-style-type: none"> <li>• Wording on Prescriptions that was previously queried has been removed</li> <li>• Public access defibrillators have been fitted by Halls Pharmacy/Helston Medical Practice and at Helston Football Club. One to be fitted in Nancegollan next week.</li> </ul>	
5	<b>Update from the Practice:</b> <ul style="list-style-type: none"> <li>• Phone system – progressed and placed order. Phone number will be 01326-558714, this will be advertised nearer the launch date</li> <li>• Staffing – some staff have changed roles and there are 2 new members of staff</li> <li>• Flu vaccination clinic 22.10.16 (Saturday) patients will also be offered the vaccination opportunistically when they visit the practice</li> </ul>	
6	<b>Correspondence:</b> None received	
7	<b>AOB:</b> <ul style="list-style-type: none"> <li>• Discussion about First Responders new vehicle</li> <li>• Discussion about CPR training</li> <li>• Discussion about fitting of more defibrillators</li> </ul>	
8	<b>Dates of future meetings:</b>  23 <sup>rd</sup> November (Wednesday) 2016, 6:30pm 25 <sup>th</sup> January 2017, 6:30pm  <p style="text-align: center;"><b>All patients welcome to attend</b></p>	
9	Meeting closed 7:25pm	